## **Hidden Creek Metropolitan District**

2020 Annual Report

### Submitted to: Town of Frederick August 26, 2020

Also filed with: Colorado Division of Local Government in the Department of Local Affairs & Colorado State Auditor The Hidden Creek Metropolitan District (the "District") hereby submits this annual report, as required pursuant to Section VII of the Service Plan of the District dated September 1, 2015 and approved by the Town of Frederick (the "Town") on September 8, 2015 (the "Service Plan"). This annual report is being submitted to satisfy the reporting requirement for the year 2020 for activities completed between January 1, 2019 and December 31, 2019.

1. A narrative summary of the progress of the District in implementing its Service Plan.

The District was formed by Order of the Weld County District Court dated November 23, 2015. The District held its organizational meeting on December 8, 2015 at which time the Board approved the intergovernmental agreement with the Town of Frederick as required by Section X of the District's Service Plan.

2. Except when an exemption from audit has been granted for the report year under the Local Government Audit Law, the audited financial statements of the District for the report year including a statement of financial condition (i.e. balance sheet) as of December 31 of the report year and the statement of operations (i.e. revenues and expenditures) for the report year.

An exemption from audit request was filed on behalf of the District for the fiscal year ending December 31, 2019. Please find a copy of the 2019 exemption from audit request enclosed herewith.

3. Unless disclosed within a separate schedule to the financial statements, a summary of the capital expenditures incurred by the District in development of Public Improvements in the report year, as well as any Public Improvements proposed to be undertaken in the five (5) years following the report year.

The District had no capital expenditures in 2019 for development of Public Improvements. The following Public Improvements are proposed to be undertaken within the next 5 years: sanitary sewer improvements, storm drainage improvements, and roadway improvements. The District also intends to purchase raw water shares.

4. Unless disclosed within a separate schedule to the financial statements, a summary of the financial obligations of the District at the end of the report year, including the amount of outstanding Debt, the amount and terms of any new District Debt issued in the report year, the amount of payment or retirement of existing Debt of the District in the report year, the total assessed valuation of all taxable properties within the District as of January 1 of the report year, and the current mill levy of the District pledged to Debt retirement in the report year.

As of December 31, 2019, the District had no financial obligations not otherwise disclosed in its budget/financial statements.

As of January 1, 2020, the total assessed valuation of all taxable properties within the District was \$512,930.

The current mill levy of the District pledged to Debt retirement is 0.000 mills.

5. The District's budget for the calendar year in which the annual report is submitted.

Please find enclosed herewith a copy of the 2020 budget for the District.

6. A summary of residential and commercial development which has occurred within the District for the report year.

No commercial development occurred within the District as of December 31, 2019. Construction and installation of infrastructure that will support residential development, including sanitary sewer improvements, storm drainage improvements, and roadway improvements occurred within the District during the report year.

A summary of all fees, charges and assessments imposed by the District as of January 1 of the report year.

A mill levy of 0.000 mills for general operating expenses and 0.000 mills for general obligation bonds and interest was levied for 2020.

7. Certification of the Board that no action, event or condition enumerated in Section 14.4 of the Town Land Use Code has occurred in the report year, or certification that such event has occurred but that an amendment to the Service Plan that allows such event has been approved by the Town Board.

The Board hereby certifies that, to the best of our knowledge and belief, no action, event or condition enumerated in Section 14.4 of the Town Land Use Code has occurred as of December 31, 2019.

8. The name, business address and telephone number of each member of the Board and its chief administrative officer and general counsel, together with the date, place and time of the regular meetings of the Board.

#### **Board Members**

Jody Rowland 4725 S. Monaco Street, Suite 360 Denver, CO 80237 (303) 292-9100

Kacy Flemons 4725 S. Monaco Street, Suite 360 Denver, CO 80237 (303) 292-9100 Tracye Herrington 4725 S. Monaco Street, Suite 360 Denver, CO 80237 (303) 292-9100

#### **Chief Administrative Officer**

Not applicable.

#### General Legal Counsel

Jennifer L. Ivey Icenogle Seaver Pogue, P.C. 4725 S. Monaco Street, Suite 360 Denver, Colorado 80237 (303) 867-3003

#### Regular Board Meetings

The next regular meeting of the Board is scheduled for December 3, 2020 at 1:00 P.M., at 12000 N. Pecos Street, Suite 275, Westminster, Colorado.

#### **APPLICATION FOR EXEMPTION FROM AUDIT**

#### SHORT FORM

NAME OF GOVERNMENT Hidden Creek Metropolitan District

ADDRESS 8390 E Crescent Parkway

Suite 300

Greenwood Village, CO 80111

CONTACT PERSON Jason Carroll PHONE 303-779-5710

EMAIL Jason.Carroll@claconnect.com

FAX 303-779-0348

For the Year Ended 12/31/19 or fiscal year ended:

#### PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME: Jason Carroll

TITLE Accountant for the District FIRM NAME (if applicable) CliftonLarsonAllen LLP

ADDRESS 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111

PHONE 303-779-5710 DATE PREPARED 3/10/2020

#### PREPARER (SIGNATURE REQUIRED)

#### SEE ATTACHED ACCOUNTANT'S COMPILATION REPORT

Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types	GOVERNMENTAL (MODIFIED ACCRUAL BASIS)	PROPRIETARY (CASH OR BUDGETARY BASIS)
	7	

#### **PART 2 - REVENUE**

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#		Des	scription	Round to nearest Dollar		Please use this
2-1	Taxes:	Property	(report mills levied in Question 10-6)	\$		space to provide
2-2		Specific owners	ship	\$	-	any necessary
2-3		Sales and use		\$	-	explanations
2-4		Other (specify):		\$	- 1	
2-5	Licenses and permits	6		\$	-	
2-6	Intergovernmental:		Grants	\$	-	
2-7			Conservation Trust Funds (Lottery)	\$	-	
2-8			Highway Users Tax Funds (HUTF)	\$	-	
2-9			Other (specify):	\$	-	
2-10	Charges for services			\$	-	
2-11	Fines and forfeits			\$	-	
2-12	Special assessments	;		\$	-	
2-13	Investment income			\$	-	
2-14	Charges for utility se	rvices		\$	-	
2-15	Debt proceeds		(should agree with line 4-4, column 2)	T	-	
2-16	Lease proceeds			\$	-	
2-17	Developer Advances		(should agree with line 4-4)	\$	-	
2-18	Proceeds from sale of			\$	-	
2-19	Fire and police pensi	on		\$	-	
2-20	Donations			\$	-	
2-21	Other (specify):			\$	-	
2-22				\$	-	
2-23				\$	-	
2-24		(add line	es 2-1 through 2-23) TOTAL REVENUE	\$	-	

#### **PART 3 - EXPENDITURES/EXPENSES**

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description	equity illioni	Round to nearest Dollar	Please use this
3-1	Administrative		\$ -	space to provide
3-2	Salaries		\$ -	any necessary
3-3	Payroll taxes		\$ -	explanations
3-4	Contract services		\$ -	
3-5	Employee benefits		\$ -	
3-6	Insurance		\$ -	1
3-7	Accounting and legal fees		\$ -	1
3-8	Repair and maintenance		\$ -	1
3-9	Supplies		\$ -	1
3-10	Utilities and telephone		\$ -	
3-11	Fire/Police		\$ -	
3-12	Streets and highways		\$ -	
3-13	Public health		\$ -	
3-14	Culture and recreation		\$ -	
3-15	Utility operations		\$ -	
3-16	Capital outlay		\$ -	
3-17	Debt service principal (should agree	e with Part 4)	\$ -	
3-18	Debt service interest		\$ -	
3-19	Repayment of Developer Advance Principal (should agree	with line 4-4)	\$ -	
3-20	Repayment of Developer Advance Interest		\$ -	
3-21	Contribution to pension plan (should agree	ee to line 7-2)	\$ -	
3-22	Contribution to Fire & Police Pension Assoc. (should agree	ee to line 7-2)	\$ -	
3-23	Other (specify):			
3-24			\$ -	
3-25			\$ -	
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDITURES/E	XPENSES	\$ -	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - <u>STOP</u>. You may not use this form. Please use the "Application for Exemption from Audit -<u>LONG FORM</u>".

	PART 4 - DEBT OUTSTANDING	PICCHER	AND DE	TIDED	
			, AND KI		
4-1	Please answer the following questions by marking the Does the entity have outstanding debt?	Yes	No Z		
4-1	If Yes, please attach a copy of the entity's Debt Repayment S	chedule		Ш	9
4-2	Is the debt repayment schedule attached? If no, MUST explai			П	7
. –	N/A, no outstanding debt.			] <b>–</b>	_
	,				
4-3	Is the entity current in its debt service payments? If no, MUS	T explain:		,	7
	N/A, no outstanding debt.				
4-4	Please complete the following debt schedule, if applicable:				
	(please only include principal amounts)(enter all amount as positive	Outstanding at end of prior year*	Issued during vear	Retired during year	Outstanding at year-end
	numbers)	end of prior year	year	year	year-end
	General obligation bonds	\$ -	\$ -	\$ -	\$ -
	Revenue bonds	\$ -	\$ -	\$ -	\$ -
	Notes/Loans	\$ -	\$ -	\$ -	\$ -
	Leases	\$ -	\$ -	\$ -	\$ -
	Developer Advances	\$ -	\$ -	\$ -	\$ -
	Other (specify):	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ -	\$ -	\$ -	\$ -
		*must tie to prior ye	1 *		Ι Ψ
	Please answer the following questions by marking the appropriate boxes		ar erraing balance	Yes	No
4-5	Does the entity have any authorized, but unissued, debt?			J	
If yes:	How much?	\$ 1	30,000,000.00		
	Date the debt was authorized:	11/3/2	2015		
4-6	Does the entity intend to issue debt within the next calendar	year?			1
If yes:	How much?	\$	-	]	
4-7	Does the entity have debt that has been refinanced that it is s	still responsible	for?		J
If yes:	What is the amount outstanding?	\$	-	]	
4-8	Does the entity have any lease agreements?			· 🗆	✓
If yes:	What is being leased?				
	What is the original date of the lease?			1	
	Number of years of lease?				v
	Is the lease subject to annual appropriation?	Φ.			~
	What are the annual lease payments?	\$	-		
	Please use this space to provide any	explanations or	comments:		

	PART 5 - CASH AND INVESTME	NTS		
	Please provide the entity's cash deposit and investment balances.		Amount	Total
5-1	YEAR-END Total of ALL Checking and Savings Accounts		\$ -	
5-2	Certificates of deposit		\$ -	
	Total Cash Deposits			\$ -
	Investments (if investment is a mutual fund, please list underlying investments):			
			\$ -	٦
5-3			\$ -	]
5-3			\$ -	
			\$ -	
	Total Investments			\$ -
	Total Cash and Investments			\$ -
	Please answer the following questions by marking in the appropriate boxes	Yes	No	N/A
5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et.	П	П	7
	seq., C.R.S.?	_	_	
5-5	Are the entity's deposits in an eligible (Public Deposit Protection Act) public			7
	depository (Section 11-10.5-101, et seq. C.R.S.)?		ш	<u> </u>
fno Mi	IST use this space to provide any explanations:			

	PART 6 - CAPITA	AL A	SSET	S		
	Please answer the following questions by marking in the appropriate box				Yes	No
6-1	Does the entity have capital assets?		7			
6-2	Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.,? If no, MUST explain:					J
	N/A. The District has no capital assets.					
6-3	Complete the following capital assets table:	beginn	ance - ing of the ear*	Additions (Must be included in Part 3)	Deletions	Year-End Balance
	Land	\$	-	\$ -	\$ -	\$ -
	Buildings	\$	-	\$ -	\$ -	\$ -
	Machinery and equipment	\$	-	\$ -	\$ -	\$ -
	Furniture and fixtures	\$	-	\$ -	\$ -	\$ -
	Infrastructure	\$	-	\$ -	\$ -	\$ -
	Construction In Progress (CIP)	\$	-	\$ -	\$ -	\$ -
	Other (explain):	\$	-	\$ -	\$ -	\$ -
	Accumulated Depreciation	\$	-	\$ -	\$ -	\$ -
_	TOTAL  Please use this space to provide any	\$ evoluni	ations or	\$ -	-	
	r lease use tills space to provide any	Схріан	ations of	comments.		
7-1	PART 7 - PENSION  Please answer the following questions by marking in the appropriate box  Does the entity have an "old hire" firemen's pension plan?		ORMA	TION	Yes	No ☑
7-2	Does the entity have a volunteer firemen's pension plan?					✓
If yes:	Who administers the plan?				]	
	Indicate the contributions from:					
	Tax (property, SO, sales, etc.):			\$ -	]	
	State contribution amount:			\$ -	†	
	Other (gifts, donations, etc.):			\$ -	]	
	TOTAL			\$ -		
	What is the monthly benefit paid for 20 years of service per re	etiree a	s of Jan	\$ -	1	
	Please use this space to provide any	explan	ations or	comments:		
	PART 8 - BUDGET I		RMA			
8-1	Please answer the following questions by marking in the appropriate box Did the entity file a budget with the Department of Local Affai		ho	Yes	No	N/A
0-1	current year in accordance with Section 29-1-113 C.R.S.?	115 101 1	iie	1		
	current year in accordance with Section 25-1-113 C.N.S.!					
8-2	Did the entity pass an appropriations resolution, in accordance	00 111116	Cootion			
	29-1-108 C.R.S.? If no, MUST explain:	ce with	Section	7		
	Zo i roo onton ii no, moor oxpiani.					
If ves:	Please indicate the amount budgeted for each fund for the ye	ar reno	rted:			
,						
	Fund Name		ed Expend	itures/Expenses	Ļ	
	General Fund	\$		50,000	_	
					-	
					-	
					_	

	PART 9 - TAXPAYER'S BILL OF RIGHTS (TAB	OR)	
	Please answer the following question by marking in the appropriate box	Yes	No
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?	<b>4</b>	П
	Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.		Ш
f no, Ml	JST explain:		
	PART 10 - GENERAL INFORMATION		
	Please answer the following questions by marking in the appropriate boxes.	Yes	No
	Is this application for a newly formed governmental entity?		
10-1		<b>—</b>	_
If yes:	Date of formation:	_	_
10-2	Has the entity changed its name in the past or current year?		1
If yes:	Please list the NEW name & PRIOR name:		
,		]	
10-3	Is the entity a metropolitan district?	<b>4</b>	
	Please indicate what services the entity provides:		
	Please see below.		
10-4	Does the entity have an agreement with another government to provide services?		<b>✓</b>
If yes:	List the name of the other governmental entity and the services provided:	1	
			7
10-5	Has the district filed a <i>Title 32</i> , <i>Article 1 Special District Notice of Inactive Status</i> during	1	-
If yes:	Date Filed:		
			П
10-6	Does the entity have a certified Mill Levy?	4	ш
If yes:	Please provide the following <u>mills</u> levied for the year reported (do not report \$ amounts):		
	Bond Redemption mills		-
	General/Other mills		0.000
	Total mills		0.000
	Please use this space to provide any explanations or comments:		

10-3: Water, storm sewer, sanitation and wastewater treatment, street, safety protection, park and recreation, and mosquito control.

	PART 11 - GOVERNING BODY APPROVAL					
	Please answer the following question by marking in the appropriate box	YES	NO			
12-1	If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	<b>4</b>				

# Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

#### **Policy - Requirements**

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

	Print the names of ALL members of current governing body below.	A MAJORITY of the members of the governing body must complete and sign in the column below.
Board	Print Board Member's Name	I, Kevin Wolf, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.
Member 1	Kevin Wolf	Signed Date: 3/19/2020 My term Expires: May 2020 89CA8E3E3CF8418
Board	Print Board Member's Name	I, Jody Rowland, attest I am a duly elected or appointed board member, and that I have personally reviewed and สมาเด็วสมาเด็ว
Member 2	Jody Rowland	Signed Date: 3/17/2020 My term Expires: May 2020 8B18BCBADC0E4A5
Board Member 3	Print Board Member's Name	I
Board Member 4	Print Board Member's Name	I
Board Member 5	Print Board Member's Name	I
Board Member 6	Print Board Member's Name	I
Board Member 7	Print Board Member's Name	I



CliftonLarsonAllen LLP www.CLAConnect.com

#### **Accountant's Compilation Report**

Board of Directors Hidden Creek Metropolitan District Weld County, Colorado

Management is responsible for the accompanying Application for Exemption from Audit of Hidden Creek Metropolitan District as of and for the year ended December 31, 2019, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado Office of the State Auditor, which differ from accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to Hidden Creek Metropolitan District.

Greenwood Village, Colorado

Clifton Larson allen LL

March 10, 2020



#### **Certificate Of Completion**

Envelope Id: 951F62C528674BFA8AA7EAFA1A97C066

Subject: Please DocuSign: Hidden Creek Metropolitan District - 2019 Audit Exemption.pdf

Client Name: Hidden Creek Metropolitan District

Client Number: 011-044678-00

Source Envelope:

Document Pages: 8 Signatures: 2 Certificate Pages: 5

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Envelope Originator: Initials: 0 SyLuc Vo

220 South 6th Street

Status: Completed

Suite 300

Minneapolis, MN 55402 SyLuc.Vo@claconnect.com IP Address: 65.59.88.254

#### **Record Tracking**

Status: Original Holder: SyLuc Vo

> 3/17/2020 12:58:41 PM SyLuc.Vo@claconnect.com

Location: DocuSign

#### **Signer Events**

Jody Rowland

jrowland@lgihomes.com

Security Level: Email, Account Authentication

(None)

Signature

DocuSigned by: ML 8B18BCBADC0E4A5..

Signature Adoption: Drawn on Device Using IP Address: 174.209.28.111

Signed using mobile

**Timestamp** 

Sent: 3/17/2020 1:03:06 PM Viewed: 3/17/2020 1:07:59 PM Signed: 3/17/2020 1:08:15 PM

#### **Electronic Record and Signature Disclosure:**

Accepted: 3/17/2020 1:07:59 PM

ID: 8daa5c08-7a14-44e8-bea6-d3f6d29f9dfa

Kevin Wolf

kwolf@lgihomes.com

Security Level: Email, Account Authentication

(None)

39CA8E3E3CF8418...

Using IP Address: 174.245.195.145

Signed using mobile

Signature Adoption: Drawn on Device

#### **Electronic Record and Signature Disclosure:**

Accepted: 3/19/2020 10:43:15 AM

ID: f7373bf0-40dd-4baa-a09f-e02daece2801

Sent: 3/17/2020 1:03:06 PM Viewed: 3/19/2020 10:43:15 AM Signed: 3/19/2020 10:43:26 AM

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps		
Envelope Sent	Hashed/Encrypted	3/17/2020 1:03:06 PM		
Certified Delivered	Security Checked	3/19/2020 10:43:15 AM		
Signing Complete	Security Checked	3/19/2020 10:43:26 AM		
Completed	Security Checked	3/19/2020 10:43:26 AM		
Payment Events	Status	Timestamps		
Electronic Record and Signature Disclosure				

#### ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

#### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

#### Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

#### Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

#### All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

#### To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

#### Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <a href="https://support.docusign.com/guides/signer-guide-signing-system-requirements">https://support.docusign.com/guides/signer-guide-signing-system-requirements</a>.

#### Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to
  receive exclusively through electronic means all notices, disclosures, authorizations,
  acknowledgements, and other documents that are required to be provided or made
  available to you by CliftonLarsonAllen LLP during the course of your relationship with
  CliftonLarsonAllen LLP.

STATE OF COLORADO COUNTY OF WELD

HIDDEN CREEK METROPOLITAN DISTRICT

2020 BUDGET RESOLUTION

**RESOLUTION 2019-12-01** 

The Board of Directors of the Hidden Creek Metropolitan District, Weld County, Colorado

held a regular meeting at 12000 N. Pecos Street, Suite 275, Westminster, Colorado on Thursday,

December 5, 2019 at the hour of 1:00 P.M.

The following members of the Board of Directors were present:

President:

Kevin Wolf

Secretary/Treasurer: Jody Rowland

Also present were:

Jennifer Ivey, Icenogle Seaver Pogue, P.C.

Geol Scheirman, CliftonLarsonAllen, LLP

Mr. Scheirman reported that, prior to the meeting, each of the directors had been notified

of the date, time and place of this meeting and the purpose for which it was called. It was further

reported that this meeting is a regular meeting of the Board of Directors of the District and that a

notice of regular meeting was posted at three places within the boundaries of the District and at

the Weld County Clerk and Recorder's Office in Weld County, Colorado, and to the best of his

knowledge, remains posted to the date of this meeting. An original publisher's Affidavit of

Publication is attached hereto as Exhibit A and incorporated herein by this reference.

Thereupon, Director Wolf introduced and moved the adoption of the following Resolution:

#### **RESOLUTION**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET, APPROPRIATING SUMS OF MONEY TO EACH FUND IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN AND LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE HIDDEN CREEK METROPOLITAN DISTRICT, WELD COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2020 AND ENDING ON THE LAST DAY OF DECEMBER 2020.

WHEREAS, the Board of Directors (the "Board") of the Hidden Creek Metropolitan District (the "District") has authorized its treasurer and accountant to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, the proposed budget was submitted to the Board for its review and consideration on or before October 15, 2019; and

WHEREAS, the proposed budget is more than fifty thousand dollars (\$50,000.00), due and proper notice was published on Tuesday, November 26, 2019 in the <u>Longmont Times-Call</u>, indicating (i) the date and time of the hearing at which the adoption of the proposed budget will be considered; (ii) that the proposed budget is available for inspection by the public at a designated place; (iii) that any interested elector of the District may file any objections to the proposed budget at any time prior to the final adoption of the budget by the District; and (iv) if applicable, the amount of the District's increased property tax revenues resulting from a request to the Division of Local Government (the "Division") pursuant to §29-1-302(1), C.R.S.

WHEREAS, the proposed budget was open for inspection by the public at the designated place; and

WHEREAS, a public hearing was held on Thursday, December 5, 2019 and interested electors were given the opportunity to file or register any objections to said proposed budget and any such objections were considered by the Board; and

WHEREAS, the budget being adopted by the Board has been prepared based on the best information available to the Board regarding the effects of § 29-1-301, C.R.S., and Article X, § 20 of the Colorado Constitution; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law; and

WHEREAS, pursuant to § 29-1-113(1), C.R.S., the Board shall cause a certified copy of the budget, including the budget message and any resolutions adopting the budget, appropriating

moneys and fixing the rate of any mill levy, to be filed with the Division within thirty (30) days following the beginning of the fiscal year of the budget adopted; and

WHEREAS, pursuant to § 32-1-1201, C.R.S., the Board shall determine in each year the amount of money necessary to be raised by taxation, taking into consideration those items required by law, and shall certify the rate so fixed to the board of county commissioners of each county within the District or having a portion of its territory within the District.

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HIDDEN CREEK METROPOLITAN DISTRICT, WELD COUNTY, COLORADO:

- Section 1. <u>Summary of 2020 Revenues and 2020 Expenditures</u>. That the estimated revenues and expenditures for each fund for fiscal year 2020, as more specifically set forth in the budget attached hereto as Exhibit B and incorporated herein by this reference, are accepted and approved.
- Section 2. <u>Adoption of Budget</u>. That the budget as submitted, amended and attached hereto as Exhibit B, is approved and adopted as the budget of the District for fiscal year 2020. In the event of recertification of values by the County Assessor's Office after the date of adoption hereof, staff is hereby directed to modify and/or adjust the budget and certification to reflect the recertification without the need for additional Board authorization. Any such modification to the budget or certification as contemplated by this Section shall be ratified by the Board of Directors at the next regular meeting.
- Section 3. <u>Appropriations</u>. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.
- Section 4. <u>Budget Certification</u>. That the budget shall be certified by Jody Rowland, Secretary of the District, and made a part of the public records of the District and a certified copy of the approved and adopted budget shall be filed with the Division.
- Section 5. <u>2020 Levy of General Property Taxes</u>. That the foregoing budget indicates that the amount of money from general property taxes necessary to balance the budget for the General Fund for operating expenses is \$0 and that the 2019 valuation for assessment, as certified by the Weld County Assessor, is \$512,930. That for the purposes of meeting all general operating expenses of the District during the 2020 budget year, there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2020.
- Section 6. <u>2020 Levy of Debt Retirement Expenses</u>. That the attached budget indicates that the amount of money from general property taxes necessary to balance the budget for the Debt Service Fund for debt retirement expense is \$0 and that the 2019 valuation for assessment, as certified by the Weld County Assessor, is \$512,930. That for the purposes of meeting all debt retirement expenses of the District during the 2020 budget year, there is hereby

levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2020.

Section 7. <u>Certification to County Commissioners</u>. That the Secretary of the District is hereby authorized and directed to immediately certify to the Board of County Commissioners of Weld County, the mill levy for the District hereinabove determined and set. That said certification shall be in substantially the following form attached hereto as Exhibit C and incorporated herein by this reference.

[The remainder of this page is intentionally left blank.]

The foregoing Resolution was seconded by Director	Rowland	
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### RESOLUTION APPROVED AND ADOPTED THIS 5TH DAY OF DECEMBER 2019.

#### HIDDEN CREEK METROPOLITAN DISTRICT

By:

Kevin Wolf, President

ATTEST:

Jody Rowland, Secretary

#### STATE OF COLORADO COUNTY OF WELD HIDDEN CREEK METROPOLITAN DISTRICT

I, Jody Rowland, hereby certify that I am a director and the duly elected and qualified Secretary of the Hidden Creek Metropolitan District, and that the foregoing constitutes a true and correct copy of the record of proceedings of the Board of Directors of the District, adopted at a regular meeting of the Board of Directors of the Hidden Creek Metropolitan District held on December 5, 2019, at 12000 Pecos Street, Suite 275, Westminster, Colorado, as recorded in the official record of the proceedings of the District, insofar as said proceedings relate to the budget hearing for fiscal year 2020; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the official seal of the District this 5<sup>th</sup> day of December 2019.

Jody Rowland, Secretary

#### **EXHIBIT A**

Affidavit of Publication Notice as to Proposed 2020 Budget

#### NOTICE AS TO PROPOSED 2020 BUDGET AND HEARING HIDDEN CREEK METROPOLITAN DISTRICT

NOTICE IS HEREBY GIVEN that a proposed budget has been submitted to the HIDDEN CREEK METROPOLITAN DISTRICT for the ensuing year of 2020. A copy of such proposed budget has been filed in the office of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, Colorado 80111, where same is open for public inspection. Such proposed budget will be considered at a hearing at the regular meeting of the Hidden Creek Metropolitan District to be held at 1:00 p.m. on Thursday, December 5, 2019 12000 N. Pecos Street, Suite 275, Westminster, Colorado.

Any interested elector within the Hidden Creek Metropolitan District may inspect the proposed 2020 budget, and file or register any objections at any time prior to the final adoption of the 2020 budget.

et.

BY ORDER OF THE BOARD OF DIRECTORS:
HIDDEN CREEK METROPOLITAN DISTRICT
By: Denise Denslow
District Manager
Published: Longmont Times Call November 26, 2019--1658591

#### Prairie Mountain Media, LLC

#### **PUBLISHER'S AFFIDAVIT**

County of Boulder State of Colorado

The undersigned, \_\_JD Geddes\_\_, being first duly sworn under oath, states and affirms as follows:

- 1. He/she is the legal Advertising Reviewer of Prairie Mountain Media LLC, publisher of the Longmont Times Call.
- 2. The Longmont Times Call is a newspaper of general circulation that has been published continuously and without interruption for at least fifty-two weeks in Boulder County and meets the legal requisites for a legal newspaper under Colo, Rev. Stat. 24-70-103.
- 3. The notice that is attached hereto is a true copy, published in the Longmont Times Call in Boulder County on the following date(s):

Nov 26, 2019



Signature

Subscribed and sworn to me before me this

Notary Public

MELISSA L NAJERA NOTARY PUBLIC STATE OF COLORADO

NOTARY ID 20064049936 MY COMMISSION EXPIRES DECEMBER 11, 2022

(SEAL)

Account:

1054020 1658591

Ad Number: Fee:

\$21.17

#### **EXHIBIT B**

Budget Document Budget Message





#### **Accountant's Compilation Report**

**Board of Directors** Hidden Creek Metropolitan District

Management is responsible for the accompanying budget of revenues expenditures and fund balances of Hidden Creek Metropolitan District for the year ending December 31, 2020, including the estimate of comparative information for the year ending December 31, 2019 and the actual comparative information for the year ended December 31, 2018 in the format prescribed by Colorado Revised Statutes (C.R.S.) 29-1-105 and the related summary of significant assumptions in accordance with guidelines for the presentation of a budget established by the American Institute of Certified Public Accountants (AICPA). We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the budget nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the accompanying budget.

The budgeted results may not be achieved as there will usually be differences between the budgeted and actual results, because events and circumstances frequently do not occur as expected, and these differences may be material. We assume no responsibility to update this report for events and circumstances occurring after the date of this report.

We draw attention to the Summary of Significant Assumptions which describe that the budget is presented in accordance with the requirements of C.R.S 29-1-105, and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

We are not independent with respect to Hidden Creek Metropolitan District.

Greenwood Village, Colorado

Clifton Larson allen LLG

January 6, 2020



#### HIDDEN CREEK METROPOLITAN DISTRICT GENERAL FUND 2020 BUDGET

# WITH 2018 ACTUAL AND 2019 ESTIMATED For the Years Ended and Ending December 31,

1/6/20

	ACTUAL 2018		ESTIMATED 2019		BUDGET 2020	
BEGINNING FUND BALANCE	\$ -	\$	-	\$	-	
REVENUES						
Developer advance	-		25,000		50,000	
Total revenues	\$ -	\$	25,000	\$	50,000	
Total funds available			25,000		50,000	
EXPENDITURES  General and administrative					-	
Accounting	-		5,000		5,000	
District management	-		10,000		15,000	
Dues and membership	-		300		500	
Election expense	-		-		2,000	
Insurance and bonds	-		250		2,000	
Legal services	-		7,500		20,000	
Miscellaneous	-		400		400	
Contingency	 -		1,550		5,100	
Total expenditures	 -		25,000		50,000	
Total expenditures and transfers out						
requiring appropriation	 -		25,000		50,000	
ENDING FUND BALANCE	\$ -	\$	-	\$		

# HIDDEN CREEK METROPOLITAN DISTRICT PROPERTY TAX SUMMARY INFORMATION 2020 BUDGET

## WITH 2018 ACTUAL AND 2019 ESTIMATED For the Years Ended and Ending December 31,

1/6/20

	ACTUAL 2018		ESTIMATED 2019		BUDGET 2020	
ASSESSED VALUATION - WELD COUNTY						
Agricultural State assessed	\$	46,500	\$	48,780	\$	5,540 53,850
Oil and Gas  Adjustments		214,780 265,050 -		146,010 198,560 (630)		453,540 513,560 (630)
Certified Assessed Value	\$	265,050	\$	197,930	\$	512,930
MILL LEVY						
Total mill levy		0.000		0.000		0.000
PROPERTY TAXES						
Budgeted property taxes	\$	-	\$	-	\$	-
BUDGETED PROPERTY TAXES						
	\$	-	\$	-	\$	-

#### HIDDEN CREEK METROPOLITAN DISTRICT 2020 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

#### **Services Provided**

The District, a quasi-municipal corporation and a political subdivision of the State of Colorado, was organized by order and decree of the District Court for the Town of Frederick on December 8, 2015, and is governed pursuant to provisions of the Colorado Special District Act (Title 32, Article 1, Colorado Revised Statutes). The District's service area is located in the Town of Frederick.

The District was established to provide financing for the design, acquisition, installation, construction and completion of public improvements and services, including water, sanitation, street, safety protection, park and recreation, transportation, television relay and translation and mosquito control improvements and services.

On November 3, 2015, the District's voters authorized total indebtedness of \$110,000,000 for the above listed facilities. The District's voters also authorized total indebtedness of \$10,000,000 each for debt refunding and debt related to intergovernmental agreements or other contracts with other public entities. The election also approved an annual increase in property taxes of \$500,000 without limitation of rate, to pay the District's operation and maintenance costs.

In the future, the District may issue a portion or all of the remaining authorized but unissued general obligation debt for purposes of providing public improvements to support development as it occurs within the District's service area, however, as of the date of this budget, the amount and timing of any debt issuances is not determinable.

The District has no employees and all administrative functions are contracted.

The District prepares its budget on the modified accrual basis of accounting in accordance with the requirements of Colorado Revised Statutes C.R.S. 29-1-105 using its best estimates as of the date of the budget hearing. These estimates are based on expected conditions and its expected course of actions. The assumptions disclosed herein are those that the District believes are significant to the budget. There will usually be differences between the budget and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

#### Revenues

#### **Developer Advance**

The District is in the development stage. As such, the District's general and administrative costs in 2020 will be funded by the Developer. Developer advances are recorded as revenue for budget purposes with an obligation for future repayment when the District is financially able to reimburse the Developer from bonds proceeds and other legally available revenue.

#### **Expenditures**

#### **Administrative and Operating Expenditures**

Operating and administrative expenditures include the estimated services necessary to maintain the District's administrative viability such as legal, accounting, management, insurance, membership dues, election and other administrative expenditures.

#### HIDDEN CREEK METROPOLITAN DISTRICT 2020 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

#### **Debt and Leases**

The District has no debt and operating or capital leases.

#### **Emergency Reserve**

TABOR requires local governments to establish emergency reserve. This reserve must be at least 3% of fiscal year spending. Since all funds received by the District are from Developer advances which pay for all of the District's operations and maintenance costs, an emergency reserve is not reflected in the District's budget.

This information is an integral part of the accompanying budget.

#### **EXHIBIT C**

Certification of Tax Levy

#### **CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**

TO: County Commis	sioners <sup>1</sup> of Weld County					, Colorado.
On behalf of the Hi	dden Creek Metro District					•
		(tax	xing entity) <sup>A</sup>			<u> </u>
the Bo	oard of Directors					
6 J TT		(go	overning body) <sup>B</sup>			
of the H	dden Creek Metro District	(loc	al government)	C		
	ifies the following mills e taxing entity's GROSS \$ 5	12,930				
assessed valuation of:	((	GROSS <sup>D</sup> as	sessed valuation	, Line 2 of the Cert	ification of V	aluation Form DLG 57 <sup>E</sup> )
(AV) different than the GF Increment Financing (TIF) calculated using the NET	AV. The taxing entity's total be derived from the mill levy $\frac{5}{2}$		E FROM FINA		ON OF VAL	duation Form DLG 57) UATION PROVIDED MBER 10
Submitted:	12/05/2019	for l	budget/fisc	al year	2020	·
(no later than Dec. 15)	(mm/dd/yyyy)				(уууу)	
PURPOSE (see end	notes for definitions and examples)		LEV	$YY^2$		REVENUE <sup>2</sup>
1. General Operating	g Expenses <sup>H</sup>		0.0	000 mill	s <u>\$0</u>	
*	cary General Property Tax Creevy Rate Reduction <sup>I</sup>	edit/	<	<u> </u>	s <u>\$&lt;</u>	>
SUBTOTAL F	OR GENERAL OPERATING	:	0.0	000 mill	\$ <b>0</b>	
3. General Obligatio	n Bonds and Interest <sup>J</sup>			mill	s <u>\$</u>	
4. Contractual Oblig	ations <sup>K</sup>			mill	s \$	
5. Capital Expenditu	res <sup>L</sup>			mill	s \$	
6. Refunds/Abateme	ents <sup>M</sup>			 mill	s \$	
7. Other <sup>N</sup> (specify):				——— mill	s \$	
(op 1111)				mill		
	<del>-</del>					
	TOTAL: Sum of General Ope Subtotal and Lines 3	rating 3 to 7	0.0	000 mil	ls \$0	
Contact person: (print) Jase	on Carroll		Daytime phone:	(303)779	- 5710	
Signed:	Jusin Carr	oll	Title:	Accountant	for the D	District

Page 1 of 4 DLG 70 (Rev.6/16)

<sup>&</sup>lt;sup>1</sup> If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

<sup>&</sup>lt;sup>2</sup> Levies must be rounded to <u>three</u> decimal places and revenue must be calculated from the total <u>NET assessed valuation</u> (Line 4 of Form DLG57 on the County Assessor's <u>FINAL</u> certification of valuation).

#### **CERTIFICATION OF TAX LEVIES, continued**

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

#### CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

RON	NDS <sup>J</sup> :	
1.	Purpose of Issue: Series: Date of Issue: Coupon Rate: Maturity Date: Levy: Revenue:	
2.	Purpose of Issue: Series: Date of Issue: Coupon Rate: Maturity Date: Levy: Revenue:	
CON	NTRACTS <sup>k</sup> :	
3.	Purpose of Contract: Title: Date: Principal Amount: Maturity Date: Levy: Revenue:	
4.	Purpose of Contract: Title: Date: Principal Amount: Maturity Date: Levy: Revenue:	

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

Page 2 of 4 DLG 70 (Rev.6/16)

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Hidden Creek District of Weld County, Colorado on this 5<sup>th</sup> day of December, 2019.



Jody Rowland, Secretary

- how